

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
TUESDAY, FEBRUARY 2, 2016**

The Tuesday, February 2, 2016 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members present were: Ald. Peachey, Ald. Beyer, Ald. Krause, Ald. Miller, Ald. Brandel, Ald. Horn, Ald. Lares and Ald. Roth. Also present were: City Administrator Freitag, City Attorney Brantmeier, City Engineer Pinnow and City Clerk/Deputy Treasurer Baumann.

PUBLIC PARTICIPATION

There was no public participation.

PUBLIC HEARING AND ACTION ON THE PROPOSED AMENDMENT TO SECTION 200-19B OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO THE REZONING OF 1420 S. ROCKWELL AVENUE FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO BHN (HIGHWAY AND NEIGHBORHOOD BUSINESS)

Mayor Oppermann called the public hearing to order.

City Administrator Freitag read the Notice of Public Hearing and City Engineer Pinnow gave an explanation of the proposed amendment to the official map.

The public was invited to speak regarding the rezoning of the VFW property. Hearing from no one, Mayor Oppermann closed the public hearing.

AN ORDINANCE TO AMEND SECTION 300-19B OF THE MUNICIPAL CODE RELATED TO THE REZONING OF A 6.43 ACRE PARCEL-1420 S. ROCKWELL AVE.

Ald. Miller introduced Proposed Ordinance #1-16 for its second reading.

**CITY OF JEFFERSON
ORDINANCE #1-16**

An Ordinance to Amend Section 300-19 B. of the Municipal Code of the City of Jefferson Related to Rezoning.

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-19 B. of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to change district boundaries of a 6.43 acre parcel from R-1 (Single Family Residential District) to the zoning designation of BHN (Highway and Neighborhood Business District).

Description:

BEG ON N/S/L, 291FT E-N1/4/P E480FT, S452FT, W771FT, N 217FT, E291FT, N235FT TO POB ALSO ESMT IN DOC 1194914.

Parcel #: 241-0614-1412-000

Address: 1420 S. Rockwell Avenue

Proposed Permanent Zoning Designation: BHN (Highway and Neighborhood Business District).

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

Motion was made by Ald. Miller, seconded by Ald. Brandel to recommend Proposed Ordinance #1-16. On call of the roll, motion carried unanimously.

AN ORDINANCE TO AMEND SECTION 300-19 B. OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO REZONING-1420 S. ROCKWELL AVE.

Ald. Miller introduced Proposed Ordinance #2-16 for its second reading.

**CITY OF JEFFERSON
ORDINANCE #2-16**

An Ordinance to Amend Section 300-19 B. of the Municipal Code of the City of Jefferson Related to Rezoning.

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-19 B. of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to change district boundaries of a 1.57 acre parcel from R-1 (Single Family Residential District) to the zoning designation of BHN (Highway and Neighborhood Business District).

Description:

BEG N1/4/P, E291FT, S235FT, W291FT, N235FT TO POB.

Parcel #: 241-0614-1412-001

Address: 1420 S. Rockwell Avenue

Proposed Permanent Zoning Designation: BHN (Highway and Neighborhood Business District).

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

Ald. Miller, seconded by Ald. Beyer moved to recommend Proposed Ordinance #2-16. Motion carried unanimously on call of the roll.

CONSENT AGENDA

Ald. Beyer introduced Resolution No. 90.

**CITY OF JEFFERSON
RESOLUTION NO. 90**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for February 2, 2016 is hereby adopted.

The consent agenda for tonight includes:

- ◆ Vouchers Payable for December, 2015 and February, 2016 in the amount of \$20,787.48 and \$169,031.17 respectively and Payroll Summary for January 22, 2016 in the amount of \$144,003.33.
- ◆ Council Minutes from the January 19, 2016 Meetings of the Common Council.
- ◆ Licenses as Approved by the Regulatory Committee.
 - ◆ Operator's Licenses
 - ◆ Special Class B Licenses

Ald. Beyer, seconded by Ald. Roth moved to recommend Resolution No. 90. Motion carried unanimously on call of the roll.

RESOLUTION AUTHORIZING THE REDEMPTION OF 2008 STATE TRUST FUND LOAN DEBT

Resolution No. 91 was introduced by Ald. Peachey.

**CITY OF JEFFERSON
RESOLUTION NO. 91**

AUTHORIZING THE REDEMPTION OF 2008 STATE TRUST FUND LOAN DEBT ISSUED ON BEHALF OF THE JEFFERSON WASTEWATER UTILITY

WHEREAS, the City of Jefferson applied for and accepted a State Trust Fund Program Loan on behalf of the Jefferson Wastewater Utility to finance various improvements in 2008; and

WHEREAS, the Wastewater Utility now desires to pay off the remaining principal balance of the loan estimated to be approximately \$262,000 with its available cash reserves; and

WHEREAS, the interest savings anticipated to be derived by retiring this debt three (3) years earlier than anticipated are estimated to be approximately \$27,000; and

WHEREAS, the Finance Committee has reviewed this matter and recommends that Wastewater Utility cash reserves be utilized to retire the 2008 State Trust Fund Program loan approximately three (3) early; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that hereby directs the City Administrator and City Finance Director to take the steps necessary to redeem the remaining principle amount of the 2008 State Trust Fund Program loan at the earliest possible date.

Motion was made by Ald. Peachey, seconded by Ald. Krause to recommend Resolution No. 91. On call of the roll, motion carried unanimously.

RESOLUTION TO AUTHORIZE LOAN FOR THE PURCHASE OF FIRE TRUCK

Resolution No. 92 was introduced by Ald. Krause.

**CITY OF JEFFERSON
RESOLUTION NO. 92**

THEREFORE, BE IT RESOLVED, that the City of **Jefferson**, in the County(ies) of **Jefferson**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **One Hundred Sixty Five Thousand And 00/100 Dollars (\$165,000.00)** for the purpose of **financing the purchase of fire truck** and for no other purpose.

The loan is to be payable within **5** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **3.00** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the City of **Jefferson**, in the County(ies) of **Jefferson**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of **Jefferson** by such loan from the state be applied or paid out for any purpose except **financing the purchase of fire truck** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the **Mayor** and clerk of the City of **Jefferson**, in the County(ies) of **Jefferson**, Wisconsin, are authorized and empowered, in the name of the city to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the city pursuant to this resolution. The **Mayor** and clerk of the city will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this city forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

This is the exact resolution as provided by the Board of Commissioners of Public Lands.

Ald. Krause, seconded by Ald. Brandel moved to recommend Res. No. 92. Motion carried unanimously on call of the roll.

RESOLUTION TO APPROVE BID FOR 2016 STREET AND UTILITY IMPROVEMENTS FOR E. WASHINGTON ST., S. SANBORN AVE., AND DODGE ST.

Resolution No. 93 was introduced by Ald. Miller.

CITY OF JEFFERSON

RESOLUTION NO. 93

WHEREAS, the City of Jefferson received ten bids from contractors interested in completing the rebid of “**2016 STREET & UTILITY IMPROVEMENTS FOR EAST WASHINGTON STREET, SOUTH SANBORN AVENUE AND DODGE STREET**” project; and

WHEREAS, the values of the three lowest bidders are included in the following table:

Company	Base Bid	Total of Accepted Alternates (2,3,5,6,7,8)	Total after Alternate E is Accepted
James Peterson Sons Inc	\$920,528	\$59,965	\$980,493
Kruczek Construction Inc.	\$922,526	\$59,288	\$981,814
Forest Landscaping	\$960,683	\$58,013	\$1,018,696

WHEREAS, the pre-bid engineering estimate for the base bid and corresponding alternates was \$965,621.

WHEREAS, monies for this project have been allocated in the Capital Improvement fund, Sanitary Storm Fund, Storm Sewer Fund, CDBG grant funding and by Jefferson Utilities;

WHEREAS, Town & Country Engineering and City staff reviewed the project bid results and recommends award of project to James Peterson Sons, Inc which is the low qualified bidder;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves the James Peterson Sons, Inc. bid for the **2016 STREET & UTILITY IMPROVEMENTS FOR EAST WASHINGTON STREET, SOUTH SANBORN AVENUE AND DODGE STREET** in the amount of \$980,493.10;

BE IT FURTHER RESOLVED, by the Common Council that the City Administrator is herein authorized and directed to execute any contract or document associated with the above action on behalf of the City of Jefferson upon the review and consent of the City Attorney.

Motion was made by Ald. Miller, seconded by Ald. Horn to recommend Resolution No. 93. On call of the roll, motion carried unanimously.

RESOLUTION AUTHORIZING RETAINING TOWN AND COUNTRY ENGINEERING FOR CONSTRUCTION MANAGEMENT SERVICES FOR 2016 STREET AND UTILITY IMPROVEMENTS

Resolution No. 94 was introduced by Ald. Lares.

**CITY OF JEFFERSON
RESOLUTION NO. 94**

AUTHORIZING HIRING OF TOWN & COUNTRY ENGINEERING FOR CONSTRUCTION MANAGEMENT SERVICES FOR 2016 STREET & UTILITY IMPROVEMENTS FOR EAST WASHINGTON STREET, SOUTH SANBORN AVENUE AND DODGE STREET

WHEREAS, Town & Country Engineering, Inc. has completed the design and bidding specifications for the 2016 STREET & UTILITY IMPROVEMENTS FOR EAST WASHINGTON STREET, SOUTH SANBORN AVENUE AND DODGE STREET project; and

WHEREAS, the City of Jefferson has accepted the construction bid from James Peterson Sons, Inc to complete construction in 2016;

WHEREAS, Town & Country Engineering has provided the City of Jefferson a proposal and contract for providing contract administration, construction staking, construction management, resident project inspection services, project closeout and preparation of as-built drawings;

WHEREAS, the Streets Committee recommends retaining Town & Country Engineering for construction management and inspection services at a cost not to exceed \$74,900; and

WHEREAS, the services will be paid for equally out of the Capital Improvement Fund, Wastewater Fund, and Utility Department; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves an Agreement to Provide Construction Services with Town & Country Engineering for a cost not to exceed \$74,900.

BE IT FURTHER RESOLVED, by the Common Council that the City Administrator is authorized to execute said Agreement on behalf of the City of Jefferson upon the review and consent of the City Attorney.

Ald. Lares, seconded by Ald. Roth moved to recommend Res. No. 94. Motion carried unanimously on call of the roll.

RESOLUTION AUTHORIZING THE CANCELLATION OF THE FEBRUARY 16, 2016 COUNCIL MEETING DUE TO THE SPRING PRIMARY ELECTION

Ald. Roth introduced Res. No. 95.

**CITY OF JEFFERSON
RESOLUTION NO. 95**

WHEREAS, the City of Jefferson Common Council typically meets on the first and third Tuesday of each month, in this case February 16, 2015, but because of the election being that date,

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein cancels this second meeting of February 16, 2016.

Motion was made by Ald. Roth, seconded by Ald. Horn to recommend Res. No. 95. On voice vote, motion carried unanimously.

RESOLUTION TO DISSOLVE TAX INCREMENTAL DISTRICT NO. 2

Resolution No. 96 was introduced by Ald. Brandel.

**CITY OF JEFFERSON
RESOLUTION NO. 96**

A RESOLUTION TO DISSOLVE TAX INCREMENTAL DISTRICT NO. 2

WHEREAS, the City created Tax Incremental District No. in 1997 and adopted the original project plan that year, and;

WHEREAS, the City's goal was to promote development through implementation of the plan, and ;

WHEREAS, the City was successful in its efforts to promote the desired development resulting in TID No. 2 and thru an increment share with TID No. 5 as a donor district, and;

WHEREAS, the City has received aggregate tax increments in an amount equal to the aggregate of all project costs under the project plan; and

WHEREAS, it is in the best interest of the City to dissolve TID No. 2,

NOW, THEREFORE, BE IT RESOLVED, that TIF No. 2 is hereby dissolved and that the City Clerk has notified the Department of Revenue that TID No. 2 has been dissolved, and;

BE IT FURTHER RESOLVED, that the Common Council hereby accepts the audited Tax Increment District No. 2 closeout document as drafted by Baker Tilly and directs the Finance Director to distribute excess proceeds from the district to the overlying taxing jurisdictions.

Ald. Brandel, seconded by Ald. Lares moved to recommend Res. No. 96. Motion carried unanimously on call of the roll.

Ald. Lares, seconded by Ald. Beyer moved to adjourn the February 2, 2016 meeting of the Common Council. On voice vote, motion carried unanimously.

The minutes of the February 2, 2016 meeting of the Common Council are uncorrected. Any corrections made thereto will be noted in the proceedings at which time the minutes are approved and referenced above.

Please Publish: ASAP

Need an affidavit

Not in the legal section