

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
TUESDAY, JANUARY 5, 2016**

The Tuesday, January 5, 2016 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members present were: Ald. Peachey, Ald. Beyer, Ald. Krause, Ald. Miller, Ald. Brandel, Ald. Horn, and Ald. Roth. Absent: Ald. Lares. Also present were: City Administrator Freitag, City Attorney Brantmeier, City Engineer Pinnow and City Clerk/Deputy Treasurer Baumann.

PUBLIC PARTICIPATION

There was no public participation.

AN ORDINANCE TO AMEND SECTION 230-5 OF THE CITY OF JEFFERSON MUNICIPAL CODE RELATED TO THE WASTEWATER RATES FOR THE CITY OF JEFFERSON

Ald. Brandel introduced Proposed Ordinance #19-15 for its second reading.

**CITY OF JEFFERSON
PROPOSED ORDINANCE #19-15**

AN ORDINANCE TO AMEND SECTION 230-5 OF THE CITY OF JEFFERSON MUNICIPAL CODE RELATED TO THE WASTEWATER RATES FOR THE CITY OF JEFFERSON.

**THE COMMON COUNCIL OF THE CITY OF JEFFERSON, WISCONSIN DO
ORDAIN AS FOLLOWS:**

Section 1. Section 230-5 is hereby amended as it relates to Wastewater Rates for the City of Jefferson.

§ 230-5. Amount of user charges. [Amended 10-18-2005 by Ord. No. 16-05; 10-18-2005 by Ord. No. 17-05; 3-18-2008 by Ord. No. 3-08; 5-18-2010 by Ord. No. 6-10; 11-13-2012 by Ord. No. 14-12; 11-18-14 by Ord. No. 16-14; 01-05-2016 by Ord. No. 19-15.]

A. Sewerage service charges. There is hereby levied and assessed upon each lot, parcel of land, building, premises or unit having a connection with the wastewater works a sewerage service charge based upon the quantity of wastewater discharged, pursuant to §66.0821, Wis. Stats., as amended or renumbered from time to time. Such sewerage service charges shall be billed to the person owning, using or occupying the property served. The sewerage service charges shall consist of a fixed monthly and a variable charge as set forth in the following sections.

B. Fixed charge.

1)The fixed monthly charge shall be a minimum monthly charge for all users based in part upon the number of meters connected to the wastewater works and in part upon the size of such meter or meters. Significant contributors shall have a separately computed fixed charge which will exclude bond depreciation, bond

reserve account and new debt retirement (other than I/I) components from the fixed charge shown in the following schedule, such components to be paid for pursuant to §230-3 of this article.

2) Fixed service charges are as follows:

Meter Size Monthly Charges Effective

(Inches) January 1, 2016

5/8 \$15.50

3/4 \$23.00

1 \$38.00

1 ½ \$77.00

2 \$123.00

3 \$230.00

4 \$384.00

6 \$769.00

6 contract \$468.00

Rural customer surcharge: 25%

C. Variable charge.

1) Users will be billed on a monthly basis for the volume and strength of wastewater discharged to the wastewater works.

2) Normal domestic sewage.

a) Effective January 1, 2016: \$4.08 per 1,000 gallons or \$3.05 per 100 cubic feet

3) Sewage of greater than normal strength.

a) Charges to users discharging wastewater of greater than normal strength will be assessed a surcharge based on the amount by which the wastewater exceeds the normal strength of wastewater, which is 275 milligrams per liter BOD5, 320 milligrams per liter SS, 23 milligrams per liter NH3-N and 8 milligrams per liter P. The following rates will be used:

Parameter	Monthly Charges Effective January 1, 2015
BOD5	\$0.359 per lb.

SS \$0.204 per lb.

N (ammonia) \$1.308 per lb.

P (phosphorus) \$7.870 per lb.

b) Charges to users discharging wastewater of greater than normal strength shall be computed in accordance with the formula presented below:

Effective January 1, 2015:

$$C = \$4.08 \times V + .00834 \times V \times [(\$0.359 \times B) + (\$0.204 \times S) + (\$1.245 \times N) + (\$5.608 \times P)]$$

Where:

C = Charge to sewer user for operation, maintenance and replacement costs for treatment works.

V = Wastewater volume in 1,000 gallons.

B = Concentration of BOD from a user above the normal strength of 275mg/l.

S = Concentration of suspended solids from a user above the normal strength of 320 mg/l.

N = Concentration of ammonia nitrogen from a user above the normal strength of 23 mg/l.

P = Concentration of phosphorus from a user above the normal strength of 8 mg/l.

\$4.08 = Charge for that portion of the waste equal to normal strength wastewater. Includes cost for treating 275 mg/l BOD5, 320 mg/l SS, 23 mg/l N and 8 mg/l P.

.00834 = Conversion factor (mg/l to lb.)

c) Surcharges will be computed by multiplying flow times strength (mg/l) daily and adding the pounds for the month. Total flow for the month will be multiplied by the residential strength and the result compared to the actual pounds discharged. Surcharges will be applied to pounds in excess of residential strength on the basis of the month's results. In no event will a user pay less per 1,000 gallons of flow than the charge for normal

strength wastewater, which includes an imputed level of BOD, SS, NH3-N and P.

4) Holding tank and septage waste charges to licensed dischargers shall be computed on the following basis:

a) Holding tank discharges shall include the following:

Charge	Amount
Total volume/strength charge	\$8.49
Surcharge of 25%	\$2.12
Dumping charge	\$5.00

Total charge per thousand gallons \$15.61

b) Septage waste discharges shall include the following:

Charge	Amount
Total volume/strength charge	\$44.31
Surcharge of 25%	\$11.08
Dumping charge	\$7.50

Total charge per thousand gallons \$62.89

D. Special assessments. Not included in the sewerage service charges above are the costs associated with providing local collecting facilities to users, which the City may assess by special assessment, in whole or in part, to the property benefited thereby.

E. Residential summer sewer charge. Residential sewer customers shall pay, in addition to the fixed charge, a variable charge as set forth in Subsection C(1) for the months of September through April, inclusive, which shall be calculated based on the total water usage as determined by the Water Utility. During the months of May through August, inclusive, the following method for calculating the volume shall be used:

1) During the month of May each year, the Water Utility shall calculate the eight-month average water usage for each residential customer. The eight-month average shall be based on the actual water usage during the preceding eight-month period (September through April, inclusive). The calculated average shall be used for each respective residential customer's sewer charge during the months of May, June, July and August. In the event a residential customer's actual monthly water usage is less than the calculated average summer sewer volume charge, the

customer's sewer charge shall be based on the actual water usage for each respective month.

- 2) If a residential customer has received water and sewer service for less than an eight-month period, the sewer volume charge for the months of May, June, July and August shall be calculated based on the overall average for all the City's residential customers, plus 10%. In the event that a residential customer's actual monthly water usage is less than the calculated average summer sewer volume charge, the customer's sewer charge shall be based on the actual water usage for each respective month.
- 3) In those instances where the water usage for one or more of the eight months included in the winter base is less than 50% of that customer's average base, said month or months shall be eliminated from the base calculation.

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law.

Motion was made by Ald. Brandel, seconded by Ald. Horn to recommend Proposed Ordinance #19-15. On call of the roll, motion carried unanimously.

**AN ORDINANCE TO AMEND SECTION 300-19B OF THE MUNICIPAL CODE
RELATED TO THE REZONING OF A 6.43 ACRE PARCEL-1420 S. ROCKWELL AVE.**

Ald. Miller introduced Proposed Ordinance #1-16 for its first reading.

**CITY OF JEFFERSON
ORDINANCE #1-16**

**An Ordinance to Amend Section 300-19 B. of the Municipal Code of the City of Jefferson
Related to Rezoning.**

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-19 B. of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to change district boundaries of a 6.43 acre parcel from R-1 (Single Family Residential District) to the zoning designation of BHN (Highway and Neighborhood Business District).

Description:

BEG ON N/S/L, 291FT E-N1/4/P E480FT, S452FT, W771FT, N
217FT, E291FT, N235FT TO POB ALSO ESMT IN DOC
1194914.

Parcel #: 241-0614-1412-000

Address: 1420 S. Rockwell Avenue

Proposed Permanent Zoning Designation: BHN(Highway and Neighborhood Business District).

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

This was a first reading.

AN ORDINANCE TO AMEND SECTION 300-19 B. OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO REZONING-1420 S. ROCKWELL AVE.

Ald. Miller introduced Proposed Ordinance #2-16 for its first reading.

**CITY OF JEFFERSON
ORDINANCE #2-16**

**An Ordinance to Amend Section 300-19 B. of the Municipal Code of the City of Jefferson
Related to Rezoning.**

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-19 B. of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to change district boundaries of a 1.57 acre parcel from R-1 (Single Family Residential District) to the zoning designation of BHN (Highway and Neighborhood Business District).

Description:

BEG N1/4/P, E291FT, S235FT, W291FT, N235FT TO POB.

Parcel #: 241-0614-1412-001

Address: 1420 S. Rockwell Avenue

Proposed Permanent Zoning Designation: BHN(Highway and Neighborhood Business District).

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

This was a first reading.

CONSENT AGENDA

Ald. Beyer introduced Resolution No. 81.

**CITY OF JEFFERSON
RESOLUTION NO. 81**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for January 5, 2015 is hereby adopted.

The consent agenda for tonight includes:

- ◆ Vouchers Payable for December, 2015 and January, 2016 in the amount of \$73,426.93 and \$71,823.32 respectively and Payroll Summaries for December 11, 2015 and December 24, 2015 in the amount of \$151,312.04 and \$159,679.18 respectively.
- ◆ Council Minutes from the December 15, 2015 Meetings of the Common Council.
- ◆ Licenses as Approved by the Regulatory Committee.
 - ◆ Operator's Licenses
 - ◆ Special Class B Licenses

Ald. Beyer, seconded by Ald. Roth moved to recommend Resolution No. 81. Motion carried unanimously on call of the roll; Ald. Horn abstained on the minutes.

AUTHORIZING THE PROMOTION OF DISPATCHER LEIGH-ANNE HAUSER TO POSITION OF DISPATCHER SUPERVISOR, CITY OF JEFFERSON POLICE DEPARTMENT

Resolution No. 82 was introduced by Ald. Horn.

**CITY OF JEFFERSON
RESOLUTION NO. 82**

AUTHORIZING THE PROMOTION OF DISPATCHER LEIGH-ANNE HAUSER TO POSITION OF DISPATCHER SUPERVISOR, CITY OF JEFFERSON POLICE DEPARTMENT

WHEREAS, Police Chief Pileggi is recommending the creation of a Dispatcher Supervisor Position to oversee Police Department Dispatch Center operations and dispatch personnel and is recommending that Dispatcher Leigh-Anne Hauser be promoted to fill the new Position; and

WHEREAS, the City's Compensation Plan Consultant, Carlson-Dettmann, is recommending that the new Position be placed at Classification #6 in the City of Jefferson Compensation Plan; and

WHEREAS, the recently adopted FY 2016 City of Jefferson Budget contains an appropriation to fund the new Position at an hourly rate of \$21.31 per hour; and

WHEREAS, the Personnel Committee has discussed the appointment of Ms. Hauser to the Dispatcher Supervisor Position and the placement of the new Position at Classification #6 in the Compensation Plan; and is recommending the appointment of Ms. Hauser and amendment of the Compensation Plan to place the new Position at Classification #6; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein authorizes the appointment of Leigh-Anne Hauser to the

Position of Dispatcher Supervisor effective immediately at a hourly pay rate of \$21.31 per hour; and

BE IT FURTHER RESOLVED, by the Common Council that the Dispatcher Supervisor Position be placed at Classification #6 of the Compensation Plan by separate action of the Common Council anticipated to take plan immediately following adoption of this resolution.

Ald. Horn, seconded by Ald. Krause moved to recommend Resolution No. 82. Motion carried unanimously on call of the roll.

AUTHORIZING AMENDMENT OF THE CITY OF JEFFERSON COMPENSATION PLAN

Ald. Krause introduced Resolution No. 83.

**CITY OF JEFFERSON
RESOLUTION NO. 83**

AUTHORIZING AMENDMENT OF THE CITY OF JEFFERSON COMPENSATION PLAN

WHEREAS, the Personnel Committee is recommending that the City of Jefferson Compensation Plan be amended to place the newly created Dispatch Supervisor Position at Classification #6 which would place the Position on par with the Lead Crew Positions in the Parks and Recreation Department and Department of Public Works; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein amends the City Compensation Plan to place the Dispatch Supervisor Position at Classification #6. The Position as created is funded in the FY 2016 City Operating Budget.

Motion was made by Ald. Krause, seconded by Ald. Brandel to recommend Resolution No. 83. On call of the roll, motion carried unanimously.

AUTHORIZING THE PURCHASE OF A REPLACEMENT SQUAD CAR

Ald. Peachey introduced Resolution No. 84.

**CITY OF JEFFERSON
RESOLUTION NO. 84**

AUTHORIZING THE PURCHASE OF A REPLACEMENT SQUAD CAR

WHEREAS, Police Chief Pileggi recently solicited bids for replacement of a squad car for the Jefferson Police Department and is recommending acceptance of the low bid from Havill-Spoerl Ford of Fort Atkinson, WI for the purchase of a 2016 Ford Explorer SUV police package vehicle in the amount of \$27,633.00; and

WHEREAS, the FY 2016 City of Jefferson Capital Improvement Project and Equipment Replacement Budget includes an appropriation in the amount of \$33,000.00 to fund the purchase of the 2016 squad car vehicle and associated costs of outfitting and equipping the vehicle; and

WHEREAS, the Jefferson Finance Committee has reviewed Chief Pileggi's recommendation and is recommending the purchase of the 2016 Ford Explorer SUV police vehicle package in the amount of \$27,633.00; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein authorizes the purchase of a 2016 Ford Explorer SUV police package vehicle in the amount of \$27,633.00 from Police Capital Account 50000-411.

Ald. Peachey, seconded by Ald. Krause moved to recommend Resolution No. 84. Motion carried unanimously on call of the roll.

RESOLUTION TO DELETE PERSONAL PROPERTY BILLS FROM ACCOUNTS RECEIVABLE

Resolution No. 85 was introduced by Ald. Brandel.

**CITY OF JEFFERSON
RESOLUTION NO. 85**

BE IT RESOLVED by the Common Council of the City of Jefferson that the City Administrator is hereby authorized to delete the following Personal Property bills from the accounts receivable:

<u>YEAR</u>	<u>PERSONAL PROPERTY TOTAL DELINQUENT PRINCIPAL</u>		
2014	House of Dog Grooming	\$	154.39
	Slammin Ink Tattoo	\$	385.97
	T & S Enterprises	\$	257.31
	Wells Fargo Financial Leasing	\$	2,049.15
	Subtotal	\$	2,846.82
	TOTAL	\$	<u>2,846.82</u>

Motion was made by Ald. Brandel, seconded by Ald. Miller to recommend Resolution No. 85. On call of the roll, motion carried 6-0 (Ald. Krause was absent for the vote).

Ald. Peachey, seconded by Ald. Beyer moved to adjourn the January 5, 2016 meeting of the Common Council. On voice vote, motion carried unanimously.

The minutes of the January 5, 2016 meeting of the Common Council are uncorrected. Any corrections made thereto will be noted in the proceedings at which time the minutes are approved and referenced above.

Please Publish: ASAP
Need an affidavit
Not in the legal section