

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
TUESDAY, MARCH 4, 2008**

The Tuesday, March 4, 2008 meeting of the City of Jefferson Common Council was called to order at 7:30 p.m. by Mayor Myers. Members present were: Ald. Beyer, Ald. Oppermann, Ald. Cross, Ald. Endl, Ald. Tully, Ald. Brandel and Ald. Peachey. Absent was: Ald. Havill. Also present were: City Administrator Freitag, City Engineer Ludwig and City Clerk/Treasurer Stewart.

PUBLIC PARTICPATION

Russell Ehrke, 316 North Pleasant Avenue, addressed the Council regarding the storm water issue by his father's property. He wondered if any solutions had been found for the problem. (Mayor Myers and City Engineer Ludwig confirmed that a short term and long term fix for the area was planned.)

CITY ADMINISTRATOR UPDATE: UNIFIED COMMAND OF THE FIRE & EMS DEPARTMENTS

City Administrator Freitag indicated that the Council had requested his report on the unified command of the fire and ems departments by July 1st. Freitag indicated that over the past couple of months he had traveled to many combined departments in Jefferson and Walworth Counties to find out why the departments had combined and the types of issues they face or are facing. He concluded by stating that he anticipated the report to delivered to the Council by April 1.

2008 GIRL SCOUT WEEK

Mayor Myers then proclaimed March 9-15, 2008 as Girl Scout Week.

PUBLIC HEARING AND ACTION ON AN ORDINANCE TO AMEND SECTION 14-2. A. OF THE CITY OF JEFFERSON MUNICIPAL CODE RELATED TO THE COMPOSITION OF THE PLAN COMMISSION

Mayor Myers called the public hearing to order.

City Administrator Freitag read the Notice of Public Hearing.

Mayor Myers gave an explanation of the change to the composition of the Plan Commission.

Mayor Myers then announced that if any citizen wished to address the Common Council on this issue, they could stand and give their name and address and address the Council at this time.

Hearing from no one, Mayor Myers closed the public hearing.

Ald. Cross introduced Proposed Charter Ordinance #2-08 for its second reading.

**CITY OF JEFFERSON
PROPOSED CHARTER ORDINANCE #2-08**

An Ordinance to Amend a portion of Section 14-2. A. of the City of Jefferson Municipal Code Related to the Composition of the Plan Commission:

The Common Council of the City of Jefferson, do ordain as follows:

Section 1. The following portion of Section 14-2 A. is hereby amended as follows:

§ 14-2. Plan Commission.

A. Composition. The City Plan Commission shall consist of the Mayor, who shall be its presiding officer, ~~the City Director of Public Works/Engineer~~, the Chairman of the Parks and Recreation Commission, an Alderperson and ~~three~~ **four** citizens. Citizen members shall be persons of recognized experience and qualifications.

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation.

Ald. Cross, seconded by Ald. Brandel moved to recommend Proposed Charter Ordinance #2-08. On call of the roll, motion carried unanimously.

AN ORDINANCE ANNEXING TERRITORY TO THE CITY OF JEFFERSON FROM THE TOWN OF JEFFERSON

Ald. Tully introduced Proposed Ordinance #1-08 for its second reading.

**CITY OF JEFFERSON
PROPOSED ORDINANCE #1-08**

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

SECTION 1. Territory Annexed. In accordance with Section 66.0217 of the Wisconsin Statutes and the petition for direct annexation filed with the City Clerk on the 27th day of December, 2007, signed by a number of electors residing in the territory equal to at least the majority of votes cast for governor in the territory at the last gubernatorial election and the owners of at least ½ of the land in area and real property in assessed value in the territory, the following described territory in the Town of Jefferson, Jefferson County, Wisconsin, is annexed to the City of Jefferson, Wisconsin:

Commencing at the North ¼ corner of Section 15, T6N, R14E; Thence S01°37'47" E, along the N-S ¼ line of Section 15, 59.89 feet to the Point of Beginning; Thence S01°37'47" E, along the N-S ¼ line of Section 15, 601.80 feet to the N/L of the South half of the NW ¼ NE ¼ of Section 15; Thence S86°17'58"E, along the N/L of the South half of the NW ¼ NE ¼ and the N/L of the South half of the NE ¼ NE ¼, 2657.64 feet; to the E/L of Section 15; Thence S01°18'23"E, along the E/L of Section 15, 1985.80 feet to the East ¼ corner of Section 15; Thence S88°38'56"E, along the E-W ¼ line of Section 14, 343.40 feet to the west line of a railroad right of way; Thence S15°58'53"W, along the W/L of said railroad right of way, 2720.47 feet to the S/L of Section 15; Thence

N86°14'18"W, along the S/L of Section 15, 2164.35 feet to the South ¼ corner of Section 15; Thence N01°37'47"W along the N-S ¼ line of Section 15, 995.64 feet to the S/L of the North quarter of the SE ¼ SW ¼; Thence N86°07'43"W, along the S/L of the North quarter of the SE ¼ SW ¼ and the S/L of the North quarter of SW ¼ SW ¼, 1688.60 feet to the East right of way line of C.T.H. "W"; Thence N18°23'14"E, along the East right of way line of C.T.H. "W", 1039.95 feet to the S/L of CSM #2076, Vol. 7 Page 27, Jefferson County Registry; Thence S72°28'44"E, (Rec. as S77°32'00"E), along the S/L of said CSM, 200.96 feet to the SE corner of said CSM; Thence N12°06'25"E, (Rec. as N07°03'01"E), along the E/L of said CSM, 302.53 feet to the NE corner of said CSM; Thence N85°49'18"W, (Rec. as S89°07'26"W), along the N/L of said CSM, 177.64 feet to the East right of way line of C.T.H. "W"; Thence N17°22'38"E, along the East right of way line of C.T.H. "W", 518.34 feet; Thence N72°25'42"W, across C.T.H. "W", 66.00 feet to the West right of way line of C.T.H. "W"; Thence N17°34'18"E, along the West right of way line of C.T.H. "W", 1305.28 feet; Thence N20°39'16"E, along the West right of way of C.T.H. "W", 523.11 feet to a point of curvature; Thence along the arc of a curve and the West right of way line of C.T.H. "W", having a radius of 1333.00 feet and a chord of 594.18 feet that bears N33°31'56"E to a point of tangency; Thence N46°24'36"E, along the West right of line of C.T.H. "W", 219.98 feet to the Point of Beginning.

SECTION 2. Effect of Annexation. From and after the date of this ordinance the territory described in section 1 shall be a part of the City of Jefferson for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Jefferson.

SECTION 3. Temporary Zoning Classification. The Plan Commission (on February 13th, 2008) has recommended a temporary zoning designation of Planned Commercial and Planned Mixed Use, consistent with the City's Comprehensive Master Plan.

SECTION 4. Ward Designation. The territory described in Section 1 of this ordinance is hereby made a part of the 6TH Ward, District C of the City of Jefferson, subject to the ordinances, rules and regulation of the City of Jefferson governing wards.

SECTION 5. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provision or application of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 6. Payment to Town. In lieu of Wis. Stat. sec. 66.0217(14), the Common Council agrees to pay annually an amount equal to the amount of property taxes that the town levied on the annexed territory as required by the Boundary Agreement between the City of Jefferson and the Town of Jefferson.

SECTION 7. Effective Date. This ordinance shall take effect upon passage and publication as provided by law.

Ald. Tully, seconded by Ald. Peachey moved to recommend Proposed Ordinance #1-08. On call of the roll, motion carried unanimously.

AN ORDINANCE TO AMEND SECTION 230-5 OF THE CITY OF JEFFERSON MUNICIPAL CODE RELATED TO THE WASTEWATER RATES FOR THE CITY OF JEFFERSON

Ald. Brandel introduced Proposed Ordinance #3-08 for its first reading.

**CITY OF JEFFERSON
PROPOSED ORDINANCE #3-08**

An Ordinance to Amend Section 230-5 of the City of Jefferson Municipal Code Related to the Wastewater Rates for the City of Jefferson.

**THE COMMON COUNCIL OF THE CITY OF JEFFERSON, WISCONSIN DO
ORDAIN AS FOLLOWS:**

Section 1. Section 230-5 is hereby amended as it relates to Wastewater Rates for the City of Jefferson

§ 230-5. Amount of user charges. [Amended 10-18-2005 by Ord. No. 16-05; 10-18-2005 by Ord. No. 17-05]

- A. Sewerage service charges. There is hereby levied and assessed upon each lot, parcel of land, building, premises or unit having a connection with the wastewater works a sewerage service charge based upon the quantity of wastewater discharged, pursuant to § 66.0821, Wis Stats., as amended or renumbered from time to time. Such sewerage service charges shall be billed to the person owning, using or occupying the property served. The sewerage service charges shall consist of a fixed monthly charge and a variable charge as set forth in the following sections.
- B. Fixed charge.
 - (1) The fixed charge shall be a minimum monthly charge for all users based in part upon the number of meters connected to the wastewater works and in part upon the size of such meter or meters. Significant contributors shall have a separately computed fixed charge which will exclude the bond depreciation, bond reserve account and new debt retirement (other than I/I) components from the fixed charge shown in the following schedule, such components to be paid for pursuant to § 230-3 of this article.
 - (2) Fixed service charges are as follows:

Meter Size (inches)	Monthly Charges Effective April 1, 2008	Monthly Charges Effective April 1, 2009
5/8	\$13	\$13
3/4	\$19	\$20
1	\$31	\$33
1 1/2	\$62	\$66

2	\$100	\$106
3	\$192	\$199
4	\$313	\$331
6	\$626	\$662
6 contract	\$300	\$361

Rural customer surcharge: 25%

C. Variable charge.

- (1) Users will be billed on a monthly basis for the volume and strength of wastewater discharged to the wastewater works.
- (2) Normal domestic sewage.
 - (a) Effective April 1, 2008: \$2.35 per 1,000 gallons or \$1.76 per 100 cubic feet.
 - (b) Effective April 1, 2009: \$2.45 per 1,000 gallons or \$1.84 per 100 cubic feet.
- (3) Sewage of greater than normal strength.
 - (a) Charges to users discharging wastewater of greater than normal strength will be assessed a surcharge based on the amount by which the wastewater exceeds the normal strength of wastewater, which is 275 milligrams per liter BOD5, 320 milligrams per liter SS, 23 milligrams per liter NH3-N and eight milligrams per liter P. The following rates will be used:

Parameter	Monthly Charges Effective	Monthly Charges Effective
	April 1, 2008	April 1, 2009
BOD5	\$0.311 per lb.	\$0.330 per lb.
SS	\$0.188 per lb.	\$0.196 per lb.
N (ammonia)	\$1.021 per lb.	\$1.062 per lb.
P (phosphorus)	\$3.661 per lb.	\$3.478 per lb.

- (b) Charges to users discharging wastewater of greater than normal strength shall be computed in accordance with the formula presented below:

Effective April 1, 2008:

$$C = \$2.35 \times V + .00834 \times V \times [(\$0.311 \times B) + (\$0.188 \times S) + (\$1.021 \times N) + (\$3.661 \times P)]$$

Effective April 1, 2009

$$C = \$2.45 \times V + .00834 \times V \times [(\$0.330 \times B) + (\$0.196 \times S) + (\$1.062 \times N) + (\$3.478 \times P)]$$

Where:

C = Charge to sewer user for operation, maintenance and replacement costs for treatment works.

V = Wastewater volume in 1,000 gallons.

B = Concentration of BOD from a user above the normal strength of 275 mg/l.

S = Concentration of suspended solids from a user above the normal strength of 320 mg/l.

N = Concentration of ammonia nitrogen from a user above the normal strength of 23 mg/l.

P = Concentration of phosphorus from a user above normal strength of 8 mg/l.

\$2.35/\$2.45 = Charge for that portion of the waste equal to normal strength wastewater. Includes cost for treating 275 mg/l, BOD5, 320mg/l SS, 23 mg/l N and 8 mg/l P.

.00834 = Conversion factor (mg/l to lb).

- (c) Surcharges will be computed by multiplying flow times strength (mg/l) daily and adding the pounds for the month. Total flow for the month will be multiplied by the residential strength and the result compared to the actual pounds discharged. Surcharges will be applied to pounds in excess of residential strength on the basis of the month's results. In no event will a user pay less per 1,000 gallons of flow than the charge for normal strength wastewater, which includes an imputed level of pounds of BOD, SS, NH3-N and P.
- (4) Holding tank and septage waste charges to licensed dischargers shall be computed on the following basis:
- (a) Holding tank discharges shall include the following:

Charge	Amount	
	April 2008	April 2009
Total volume/strength charge	\$6.27	\$6.51
Dumping charge	\$5.00	\$5.00
Surcharge of 25%	\$2.82	\$2.88
Total charge per thousand gallons	\$14.09	\$14.38

- (b) Septage waste discharges shall include the following:

Charge	Amount	
	April 2008	April 2009
Total volume/strength charge	\$37.48	\$38.91
Dumping charge	\$7.50	\$7.50
Surcharge of 25%	\$11.25	\$11.60
Total charge per thousand gallons	\$56.23	\$54.46

- D. Special assessments. Not included in the sewerage service charges above are the costs associated with providing local collecting facilities to users, which the City may assess by special assessment, in whole or in part, to the property benefited thereby.
- E. Residential summer sewer charge. Residential sewer customers shall pay, in addition to the fixed charge, a variable charge as set forth in Subsection C(1) for the months of September through April, inclusive, which shall be calculated based on the total water usage as determined by the Water Utility. During the months of May through August, inclusive, the following method for calculating the volume shall be used:
- (1) During the month of May each year, the Water Utility shall calculate the eight-month average water usage for each residential customer. The eight-month average shall be based on the actual water usage during the preceding eight-month period (September through April inclusive). The calculated average shall be used for each respective residential customer's sewer charge during the months of May, June, July and August. In the event that a residential customer's actual monthly water usage is less than the calculated average summer sewer volume charge, the customer's sewer charge shall be

based on the actual water usage for each respective month.

- (2) If a residential customer has received water and sewer service for less than an eight-month period, the sewer volume charge for the months of May, June, July and August shall be calculated based on the overall average for all of the City's residential customers, plus 10%. In the event that a residential customer's actual monthly water usage is less than the calculated average summer sewer volume charge, the customer's sewer charge shall be based on the actual water usage for each respective month.
- (3) In those instances where water usage for one or more of the eight months included in the winter base is less than 50% of that customer's average base, said month or months shall be eliminated from the base calculation.

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law.

This was a first reading.

AN ORDINANCE TO CREATE SECTION 294-5 H. OF THE CITY OF JEFFERSON MUNICIPAL CODE AS IT RELATES TO THE MINIMUM LOT OR PARCEL SIZE FOR LOTS OR PARCELS IN THE CITY'S EXTRATERRITORIAL PLAT APPROVAL JURISDICTION

Ald. Endl introduced Proposed Ordinance #4-08 for its first reading.

**CITY OF JEFFERSON
PROPOSED ORDINANCE #4-08**

An Ordinance to Create Section 294-5 H. of the City of Jefferson Municipal Code as it Relates to the Minimum Lot or Parcel Size for Lots or Parcels in the City's Extraterritorial Plat Approval Jurisdiction.

**THE COMMON COUNCIL OF THE CITY OF JEFFERSON, WISCONSIN DO
ORDAIN AS FOLLOWS:**

Section 1. Section 294-5 H. is hereby recreated as it relates minimum lot or parcel size for lots or parcels in the city's extraterritorial plat approval jurisdiction.

§294-5 GENERAL PROVISIONS.

**H. MINIMUM LOT OR PARCEL SIZE FOR LOTS OR PARCELS IN THE
CITY'S EXTRATERRITORIAL PLAT APPROVAL JURISDICTION.**

(1) General Regulations.

(a) Preamble. The City of Jefferson has an inherent interest in maintaining the quality of land division and the orderly layout and use of land and preventing undue concentration of population using private sanitary systems and private wells, so as to protect the groundwater and

the environment and to ensure the best possible environment for human occupation. The City is also interested in limiting the potential impact that future development in the extraterritorial areas will have on City provided services, such as City parks, police services and streets. The City has an interest in promoting the wise use, conservation, protection and proper development of the extraterritorial area's soil, water, wetland, woodland and wildlife resources, and to attain a proper adjustment of land use and development to the supporting and sustaining of a natural resource base. The City's interest is to further the ordinary layout and appropriate use of land and to provide adequate light and air, and to prevent the overcrowding of land, and to regulate and control urban sprawl, and improve the quality of development. The City desires to preserve natural vegetation and cover and promote the natural beauty of the extraterritorial area. It is in the City's interests to promote the goals and plans as set forth in the City's Comprehensive Plan, which is incorporated by reference, including preserving quality agricultural lands for that purpose when located in an area designated for preservation. The City further seeks to provide the best possible environment for human habitation and by encouraging the most appropriate use of land throughout the City's extraterritorial plat approval jurisdiction. The City further declares goals to insure that new development will not be detrimental to the physical, social and economic well-being of residents of the City, to direct new growth to those areas capable of providing a full range of urban services and facilities, to prevent scattered and noncontiguous development without discouraging new and desirable development, and to discourage new developments in those areas that are premature in terms of planning and timing for the provision of adequate public services and facilities. Based upon the foregoing, it is necessary in the interest of public health, safety and welfare to establish minimum lot or parcel sizes for any lot or parcel in the City's extraterritorial plat approval jurisdiction provided for in §236.10, Wisconsin Statutes.

(b) The minimum lot or parcel size for a lot or parcel to be used for residential purposes shall be one (1) acre with a maximum density of one dwelling unit per 35 acres. The minimum lot or parcel size for a lot or parcel to be used for a commercial, business or industrial use shall be 35 acres. In order to meet the minimum lot or parcel size requirements of this subsection, the lot or parcel shall be a single piece of contiguous land undivided by and excluding from area measurement any street, railroad right-of-way, or navigable waterway.

(c) Nothing in this section shall be construed as to limit the minimum lot size of parcels existing or to be created within any Sanitary District, provided that such lots meet the minimum size requirements of the Sanitary District or Jefferson County, whichever shall be the most restrictive.

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law.

This was a first reading.

AN ORDINANCE TO ADOPT THE COMPREHENSIVE PLAN OF THE CITY OF JEFFERSON, WISCONSIN

Ald. Beyer introduced Proposed Ordinance #5-08.

**CITY OF JEFFERSON
PROPOSED ORDINANCE #5-08**

The City Council of the City of Jefferson, Wisconsin, does ordain as follows:

Section 1. Pursuant to sections 60.22(3) and 62.23(2) and (3) of Wisconsin Statutes, the City of Jefferson is authorized to prepare and adopt a comprehensive plan as defined in sections 66.1001 (1)(a) and 66.1001(2) of Wisconsin Statutes.

Section 2. The City Council of the City of Jefferson has adopted and followed written procedures designed to foster public participation in every stage of the preparation of a comprehensive plan as required by section 66.1001(4)(a) of Wisconsin Statutes.

Section 3. The Plan Commission of the City of Jefferson, by a majority vote of the entire Commission recorded in its official minutes, has adopted a resolution recommending to the City Council the adoption of a document entitled "CITY OF JEFFERSON COMPREHENSIVE PLAN," containing all of the elements specified in section 66.1001(2) of the Wisconsin Statutes.

Section 4. The City of Jefferson has held at least one public hearing on this ordinance, in compliance with the requirements of section 66.1001(4)(d) of Wisconsin Statutes, and provided numerous other opportunities for public involvement per its adopted public participation strategy and procedures.

Section 5. The City Council of the City of Jefferson, Wisconsin, does, by the enactment of this ordinance, formally adopt the document entitled, "CITY OF JEFFERSON COMPREHENSIVE PLAN," pursuant to section 66.1001(4)(c) of Wisconsin Statutes.

Section 6. This ordinance shall take effect upon passage by a majority vote of the members-elect of the City Council and publication/posting as required by law.

This is a first reading.

CONSENT AGENDA

Ald. Peachey introduced Resolution No. 100.

**CITY OF JEFFERSON
RESOLUTION NO. 100**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for March 4, 2008 is hereby adopted.

The consent agenda for tonight includes:

- ◆ Vouchers Payable December 2007 in the amount of \$4,867.70, January 2008 in the amount of \$14,769.35 and March 2008 in the amount of \$292,499.38 and Payroll Summary for February 1, 2008 and February 15, 2008 in the amounts of \$132,675.60 and \$126,130.65.
- ◆ Council Minutes from the Regular Session Meeting of the February 5, 2008 Common Council Meeting.
- ◆ 2008 Greenwood Cemetery Subsidy.
- ◆ 2008 Fire Contracts.
- ◆ Licenses as Approved by the Regulatory Committee.
 - ◆ Operator's Licenses
 - ◆ Special Class B Licenses

Ald. Peachey, seconded by Ald. Tully moved to recommend Resolution No. 100. On call of the roll, motion carried on a vote of 6 to 0. Ald. Brandel abstained from the vote.

RESOLUTION AUTHORIZING THE PURCHASE OF A NEW SQUAD

Ald. Oppermann introduced Resolution No. 101.

**CITY OF JEFFERSON
RESOLUTION NO. 101**

BE IT RESOLVED by the Common Council of the City of Jefferson, Wisconsin that the Common Council authorizes the purchase of a 2008 Ford Crown Victoria from Capital Ford, 5422 Wayne Terrace, Madison, WI in an amount not to exceed \$21,348.00.

Ald. Peachey indicated that approval of Resolution No. 101 was unanimous at Finance Committee.

Ald. Oppermann, seconded by Ald. Peachey moved to recommend Resolution No. 101. On call of the roll, motion carried unanimously.

AUTHORIZATION TO WRITE OFF DELINQUENT PERSONAL PROPERTY BILLS

Ald. Peachey introduced Resolution No. 102.

CITY OF JEFFERSON

RESOLUTION NO. 102

BE IT RESOLVED by the Common Council of the City of Jefferson, Wisconsin that the City Administrator is hereby authorized to delete the following Personal Property bills from the accounts receivable:

<u>YEAR</u>	<u>PERSONAL PROPERTY</u>	<u>TOTAL DELINQUENT PRINCIPAL</u>
2006	Castle Mortgage	30.88
	Esenberg Chiropractic	54.50
	Iron Bridge Gallery	1.82
	Jefferson Washmobile	414.17
	Bon Ton Bakery	563.13
	Trackside Automotive	54.50
	Alpine Capital Corporation	16.35
	Curves for Women	192.55
	GW Services	49.05
	Roma Sandwich	18.17
	The BOC Group	19.98
	Subtotal	1,415.10
	TOTAL	<u>\$1,415.10</u>

Ald. Peachey, seconded by Ald. Brandel moved to recommend Resolution No. 102. On call of the roll, motion carried unanimously.

RESOLUTION AUTHORIZING A CLEANING CONTRACT FOR THE POLICE DEPARTMENT, CITY HALL AND SENIOR CENTER

Ald. Cross introduced Resolution No. 103.

**CITY OF JEFFERSON
RESOLUTION NO. 103**

BE IT RESOLVED by the Common Council of the City of Jefferson, Wisconsin that the City Administrator is hereby authorized to enter into a contract for cleaning services for certain municipal facilities with LuAnn Mattke in the amount of \$1,250 subject to review by the City Attorney.

Ald. Peachey stated that Resolution No. 103 was unanimously approved at Finance Committee. Ald. Endl added that the Committee voted to remove the section regarding insurance coverage.

City Administrator Freitag then briefly explained the coverage in place for the contract.

City Attorney Brantmeier indicated that after the contract is executed we should put our insurance carrier on notice.

Ald. Cross, seconded by Ald. Beyer moved to recommend Resolution No. 103. On call of the roll, motion carried unanimously.

RESOLUTION AUTHORIZING A DOWNTOWN DESIGN MANUAL

Ald. Brandel introduced Resolution No. 104.

**CITY OF JEFFERSON
RESOLUTION NO. 104**

BE IT RESOLVED by the Common Council of the City of Jefferson, Wisconsin that the “Design Manual For Façade Improvements and New Construction for Historic Downtown Jefferson” and the Façade Improvement Grant and Loan Program contained therein as developed by the Jefferson Redevelopment Authority is hereby adopted.

Ald. Brandel indicated that the RDA, with help, had worked on creating this manual. He added that the group is really excited to get this program up and running.

Ald. Brandel, seconded by Ald. Beyer moved to recommend Resolution No. 104. On call of the roll, motion carried unanimously.

RESOLUTION APPROVING A DEVELOPER’S AGREEMENT WITH JAMES KUEHN

**CITY OF JEFFERSON
RESOLUTION NO. 105**

Removed from the Agenda.

RESOLUTION APPROVING A FIRE DEPARTMENT ALARM PROPOSAL

Ald. Peachey introduced Resolution No. 106.

**CITY OF JEFFERSON
RESOLUTION NO. 106**

BE IT RESOLVED by the Common Council of the City of Jefferson, Wisconsin hereby authorizes the City Administrator to contract with Wisconsin Alarm Systems, LLC, W3110 Thiesen Lane, Helenville, Wisconsin for the installation of a Fire Department Alarm System in an amount not to exceed \$17,000.

Ald. Peachey stated that the dollar amount of the resolution had been changed during the Finance Committee meeting to reflect some one-time upgrades and the yearly service fees for the monitoring of the system.

Ald. Brandel noted that the expenditure was under the budgeted amount.

Ald. Peachey, seconded by Ald. Brandel moved to recommend Resolution No. 106. On call of the roll, motion carried unanimously.

Ald. Brandel, seconded by Ald. Oppermann moved to adjourn to Closed Session Pursuant to Section 19.85(1)(c) of the Wisconsin State Statutes to Discuss the Hire of a WWTP Crewperson. On cal of the roll, motion carried unanimously.

Ald. Tully, seconded by Ald. Peachey moved to reconvene to Open Session. On call of the roll, motion carried unanimously.

RESOLUTION AUTHORIZING THE HIRE OF A WWTP CREWPERSON

Ald. Tully introduced Resolution No. 107.

**CITY OF JEFFERSON
RESOLUTION NO. 107**

BE IT RESOLVED by the Common Council of the City of Jefferson, Wisconsin that the City Administrator is authorized to hire Mr. Thomas Kutz for the Position of Wastewater Treatment Plant Operator contingent upon the successful completion of a pre-employment physical examination and a drug and alcohol screening.

Ald. Tully, seconded by Ald. Beyer moved to recommend Resolution No. 107. On call of the roll, motion carried by a vote of 6 to 0. Ald. Oppermann abstained from the vote.

Ald. Peachey, seconded by Ald. Oppermann moved to adjourn the Tuesday, March 4, 2008 meeting of the Common Council. On call of the roll, motion carried unanimously.

The minutes of the Tuesday, March 4, 2008, meeting of the Common Council are uncorrected. Any corrections made thereto will be noted in the proceedings at which time the minutes are approved.

Please Publish: ASAP

Need an affidavit

Not in the legal section