

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
TUESDAY, OCTOBER 2, 2007**

The Tuesday, October 2, 2007 meeting of the City of Jefferson Common Council was called to order at 7:30 p.m. by Mayor Myers. Members present were: Ald. Havill, Ald. Oppermann, Ald. Beyer, Ald. Cross, Ald. Endl, Ald. Tully, Ald. Brandel, and Ald. Peachey. Also present were: City Administrator Freitag, City Attorney Brantmeier and City Clerk/Treasurer Stewart.

PUBLIC PARTICIPATION

None.

PUBLIC HEARING AND ACTION ON AN ORDINANCE TO CREATE SECTION 232 OF THE CITY OF JEFFERSON CODE RELATED TO THE CREATION OF A STORMWATER UTILITY

Mayor Myers called the public hearing to order.

City Administrator Freitag read the Notice of Public Hearing.

City Engineer Dan Ludwig gave an explanation of the proposed creation of a stormwater utility.

Warren Meyers of Town and Country Engineering then presented a summary of the proposed Utility and stated that he was available to answer any questions from the public as well as the Council.

Mayor Myers then announced that if any citizen wished to address the Common Council on this issue, they could stand and give their name and address and address the Council at this time.

John Shannon, 266 Connelly Drive then questioned what a Stormwater Utility was and how it would be governed and controlled. Mr. Meyers then reviewed the concept of the utility and explained how the rates would be controlled.

Hearing from no one else, Mayor Myers closed the public hearing.

Ald. Beyer introduced Proposed Ordinance #15-07 for its second reading.

**CITY OF JEFFERSON
PROPOSED ORDINANCE #15-07**

AN ORDINANCE TO CREATE THE JEFFERSON STORMWATER UTILITY

The City Council of the City of Jefferson does hereby ordain as follows:

SECTION 1. Chapter 232, of the City of Jefferson Municipal Code is hereby created to read as follows:

**CHAPTER 232
STORMWATER UTILITY**

§232-1 PURPOSE

The City Council finds that the management of stormwater and other surface water discharges draining to the Rock River watershed and to the Crawfish River watershed is a matter that affects the health, safety and welfare of the City, its citizens and businesses and others in the surrounding area. In addition, the Federal Environmental Protection Agency and the Wisconsin Department of Natural Resources have implemented new standards for stormwater management that may eventually require significant upgrades to the existing stormwater practices of the City, without any funding to assist in complying with these new standards. Failure to effectively manage stormwater affects the sanitary sewer utility operations of the City by, among other things, increasing the likelihood of infiltration and inflow into the sanitary sewer system. Surface water runoff may cause erosion of lands, threaten residences and businesses with water damage, and create environmental damage to the rivers within and adjacent to the City. A system for the collection and disposal of stormwater provides services to all properties within the City and surrounding areas including properties not currently served by the systems. The cost of operating and maintaining the City Stormwater Management System and financing necessary repairs, replacements, improvements and extensions thereof should, to the extent practicable, be allocated in relationship to the services received from the system. In order to protect the health, safety and welfare of the public, the City Council hereby exercises its authority to establish a stormwater utility and establish the rates for stormwater management services adopting and publishing as required by law the regulations contained in this section. The City is acting pursuant to the authority granted by Chapters 62 and 66, Wisconsin Statutes, including but not limited to Sections 62.04, 62.11, 62.16, 62.175, 62.18, 66.0621, 66.0809, 66.0811, and 66.0821.

§232-2 CREATION OF THE STORMWATER UTILITY

In order to protect the health, safety, and welfare of the public, the City Council hereby exercises its authority to establish the Jefferson Stormwater Utility. The management, operation and control of the Jefferson Stormwater Utility shall be vested in the City Council. The City Administrator or his/her designee will oversee the Utility.

§232-3 INTRODUCTION

- A. Applicability. This ordinance applies to all parcels within the incorporated boundaries of the City of Jefferson.
- B. Abrogation and Greater Restrictions. This ordinance is not intended to repeal, abrogate, annul, impair, or interfere with any existing easements, covenants, deed restrictions, agreements, rules, regulations, ordinances or permits previously adopted or issued pursuant to law. However, wherever this ordinance imposes greater restrictions, the provisions of this ordinance shall govern.

- C. **Interpretation.** In their interpretation and application, the provisions of this ordinance shall be liberally construed in favor of the City of Jefferson and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes.

§232-4 POWERS AND AUTHORITY OF THE STORMWATER UTILITY

Subject to the approval of the City Council, the Stormwater Utility, shall have the power and authority to acquire, construct, lease, own, operate, maintain, extend, expand, replace, clean, dredge, repair, conduct, manage, and finance such utilities, operations and activities, as are deemed by the City to be proper and reasonably necessary for a system of storm and surface water management. These facilities may include, without limitation due to enumeration, surface and underground drainage facilities, storm sewers, watercourses, retaining walls, ponds, streets, roads, ditches and such other facilities relating to collection, runoff, treatment, detention or retention. This includes facilities that will support a Stormwater Management System, whether such facilities are owned and operated directly by the City or are provided under statutory or contractual provisions and furnishing of which facilities creates or imposes a cost or charge upon the City for the services afforded by such facilities.

§232-5 DEFINITIONS

- A. **Administrative Costs.** The costs of general management and administration of the Utility and compliance with the requirements of Wisconsin Administrative Code Chapter NR 216, including, but are not limited to, the following:
1. Wages, salaries and related employee expenses for management and administration of the Utility together with fringe benefits and premiums paid on such wages and salaries for the State Worker's Compensation Coverage.
 2. Utility billing and accounting expenses.
 3. Office supplies.
 4. Permit fees.
 5. Consultant and legal fees.
- B. **Capital Cost.** The cost of acquiring, purchasing, leasing, planning, designing, constructing, extending and improving all or any part of the Stormwater Management System and any principal, interest or premiums on any indebtedness incurred for these purposes.
- C. **City.** The City of Jefferson, Wisconsin.
- D. **City Council.** The Common Council of the City of Jefferson, Wisconsin.
- E. **Customer.** The owner of a developed parcel.
- F. **Commercial Parcel.** A parcel zoned for or used for business and commercial uses.

- G. **Debt Service.** All annual principal and interest requirements and obligations of the City, including debt service reserves and coverage requirements, that relate to Stormwater Management System improvements.
- H. **Developed Parcel.** Any parcel where the property has been altered from its natural state to create or add impervious surface.
- A parcel is deemed to be a developed parcel when:
1. A certificate of occupancy has been issued or when the required final inspection has been performed, or
 2. Construction of an improvement not subject to an occupancy inspection or other inspection is at least 50% complete
- I. **Duplex.** A building for occupancy by two families, or as otherwise identified in the City's building and zoning codes.
- J. **Equivalent Runoff Unit ("ERU").** The impervious area of a developed parcel relative to the statistical average of impervious area of one single-family or duplex unit within the City. One ERU is equal to 3,220 square feet of impervious area.
- K. **Impervious Surface.** A surface as measured on a horizontal plane which has been compacted or covered with a layer of material so that it is highly resistant to infiltration by rainwater. It includes, but is not limited to, all areas covered by structures, roof extensions, patios, porches, driveways, loading docks, parking lots, sidewalks, and compacted clay and gravel which are used as driveways or parking lots. An impervious surface is deemed to generate excess or increased runoff as compared to property in its undeveloped state.
- L. **Industrial Parcel.** A parcel zoned for or used for manufacturing and industrial activities.
- M. **Institutional Parcel.** A parcel intended for governmental, educational or religious activities that has obtained exemption from Wisconsin property taxes under Wis. Stats. §70.11(1), (2), (2m), (3), (4), (6), (7), (20), (32) and (34).
- N. **Multi-family Residential Parcel.** A parcel, or portion thereof, on which is located three or more dwelling units.
- O. **Non-Operation and Maintenance Costs.** Administrative Costs, Capital Costs and Debt Service.
- P. **Operation and Maintenance Costs (O&M).** All direct and indirect costs, excluding Capital Costs, necessary to ensure adequate drainage and control of storm and surface waters on a continuing basis and assure optimal long-term function of Stormwater Management System facilities. O&M costs may include expenses for, but not limited to, the following purposes:

1. Wages and salaries and related employee expenses for operating and maintenance of the Stormwater Management System, and supervisory personnel, together with fringe benefits and premiums paid on such wages and salaries for the State Worker's Compensation coverage.
 2. Fuel and other operating supplies.
 3. Repairs to and maintenance of the equipment associated therewith.
 4. Premiums for hazard insurance.
 5. Premiums for insurance providing coverage against liability for the injury to persons and/or property.
 6. Rents and leasing costs.
 7. Operation, licensing and maintenance costs for trucks and heavy equipment.
 8. Consultant and legal fees.
 9. Replacement costs.
 10. Materials used in repairs or maintenance activities.
- P. **Parcel.** The legal unit of land division as recorded by the Jefferson County Register of Deeds. Multiple contiguous parcels with the same owner(s) may be considered to be one parcel for the purposes of levying stormwater utility charges.
- Q. **Single-Family Residential Unit.** A building for occupancy by a single-family, or as otherwise identified in the City's Building and Zoning Codes.
- R. **Stormwater Management System.** All facilities and practices necessary to convey, store, detain, treat, or prevent pollution in stormwater runoff or groundwater, or to preserve natural waterways and wetlands.
- S. **Undeveloped or Undeveloped Parcel.** A parcel with no impervious surfaces. Undeveloped parcels are not deemed to generate excess or increased runoff.

§232-6 APPLICABILITY OF CHARGES

A Stormwater Utility Charge to cover the costs of the Stormwater Management System necessary to fulfill the purposes set forth in §232-1 shall apply to each developed parcel in the City of Jefferson.

§232-7 STORMWATER UTILITY RATES

- A. **Introduction.** The basis for computation of the charge for stormwater services and facilities provided by the stormwater utility to lots and parcels of land within the City is established under this section. The actual charge rates to be imposed and any future changes in those rates may be made by resolution of the City Council. All rates established pursuant to this chapter shall be fair and reasonable. A schedule of current charges shall be maintained and on file in the office of the City Clerk.
- B. **Customer Classification.** All property subject to Stormwater Utility charges shall be classified into one of the following customer classes:

1. Single-Family or Duplex Parcel
 2. Non-Single-Family or Duplex Parcel.
- C. Stormwater Utility Expense Components. All expenses incurred by the stormwater utility shall be divided into the following components:
1. Administrative Component Costs. These costs include the stormwater utility's estimated annual systemwide administrative and management costs and other costs not in the operation and maintenance component or the capital and debt service component.
 2. Operation and Maintenance Component Costs. These costs include the stormwater utility's estimated annual cost of operating and maintaining the City's Stormwater Management System.
 3. Capital Improvement and Debt Services Component Costs. These costs include the current and estimated future capital improvement costs and debt service payments for the City's Stormwater Management System.
- D. Stormwater Utility Charge. The stormwater utility charge assessed against each parcel shall be calculated as follows:
1. Equivalent Runoff Unit Charge (ERUC). The ERUC is determined by (i) taking the sum of all administrative costs, all operation and maintenance component costs, and all capital improvement and debt services component costs; (ii) dividing that number by the total ERUs, less those the City has subtracted for customers who received a credit.
 2. Each Single-Family and Duplex Parcel shall equal one (1) ERU.
 3. Each other parcel, whether multi-family residential, commercial, industrial or institutional, shall be charged for a number of ERU's equal to the ratio of the total impervious area of the parcel to the square footage of impervious surface in one (1) ERU, but, at a minimum shall be charged one (1) ERU. (For example, a parcel with 4,830 square feet of impervious area shall be charged for 1.5 ERU's.)
 4. Credits. Credits may be granted to owners of properties who have significantly reduced the impacts of stormwater discharge on the Stormwater Management System.
- E. The initial charge rate shall be established by resolution of the City Council concurrent with adoption of this ordinance. Any future changes in the customer classifications, ERU's, billing unit calculations, rates, or the credit system may be made by resolution or ordinance of the City Council.

§232-8 CREDIT SYSTEM

- A. Credits may be considered for multi-family, commercial, industrial, institutional or other non-single parcel owners who construct, own and properly maintain on-site Stormwater Management Systems that mitigate flow rates or total runoff volume impacts, or that provide sediment removal in stormwater runoff utilizing a design that has been approved by the City. Credits may also be granted to owners of

parcels from which storm runoff flows directly to a public receiving water provided that said property owner completely maintains the bank of that receiving water that is within or adjacent to the parcel.

- B. Only the operation and maintenance cost part of the total charge is eligible for a credit. The non-operation and maintenance cost part of the charge will not be eligible for a credit.
- C. Single-family residential and duplex parcels shall not be eligible for credits.
- D. The City Council shall approve and shall keep on file a set of written criteria for issuing credits and rebates.
- E. No credit shall be considered for structural or nonstructural Best Management Practices that are required in order to comply with any local, state, or federal regulations, including but not limited to, City of Jefferson ordinances, Wisconsin State Statutes Chapter 30, Wisconsin Administrative Codes NR 151, NR 216 and NR 103, and the Federal Clean Water Act.
- F. No credit shall be considered for any "natural" features, including but not limited to, wetlands, streams and creeks, floodplains, or water impoundments of any kind in existence prior to the passage of this ordinance.
- G. The customer shall be responsible for submitting any request for credit in writing to the City. The customer shall provide all supporting documentation, surveys, and engineering reports as may be necessary to document the justification for the request for credit.
- H. The amount of any credit or rebate issued to a customer shall be proportional to the amount the on-site Stormwater Management System reduces the customer's impact on the operation and maintenance costs of the public Stormwater Management System.
- I. Any ERU adjustment granted shall thereafter be used to calculate the customer's user charges unless a change in the impervious surface area is made or the site is regraded. The credit, if granted, shall only apply beginning the first full billing period following the date of the filing for the credit. There shall be no retroactive adjustment for user charges imposed prior to the filing of the credit application.

§232-9 APPEALS

- A. Adjustments to the Measured Impervious and Parcel Areas. Property owners may submit to the City site and building surveys or other documentation which more accurately describe the impervious surface area of a parcel than the area the City has used for computation of the charge to that parcel. Such surveys or

documentation shall be prepared by a registered land surveyor or registered professional engineer.

B. Appeal Procedure.

1. Within thirty (30) days of the submission of a request to the City Engineer for a credit or adjustment to the number of ERUs allocated to the property, the City Engineer shall issue a written decision as to whether the request for credit or adjustment should be granted, denied or granted in part. The written decision shall also set forth the reason or reasons for such a decision. The decision shall be sent to the customer by certified mail, and shall be provided to the ~~Public Works~~ Streets Committee.
2. Within thirty (30) days of receipt of the written decision from the City Engineer, an appeal from the City Engineer's decision may be submitted to the City Clerk. The ~~Public Works~~ Streets Committee shall review the decision and hold a hearing thereon. The customer shall be notified of the date of the hearing by certified mail.
3. Upon review, the ~~Public Works~~ Streets Committee shall determine whether the decision should be approved, rejected, or modified. The customer shall be allowed to present evidence at the hearing. The final determination of the ~~Public Works~~ Streets Committee shall be in writing and set forth, in detail, the reason or reasons for its decision, and the ~~Public Works~~ Streets Committee shall inform the customer by certified mail. The ~~Public Works~~ Streets Committee may, at its discretion, require access to the property to assist in its determination.
4. Any person who objects to any action or decision of the ~~Public Works~~ Streets Committee may appeal to the City Council for reconsideration. A written notice of such appeal shall be filed with the City Clerk within thirty (30) days of the date of the action or decision from which appeal is being made. The notice of appeal shall state the action or decision of the ~~Public Works~~ Streets Committee being appealed. The City Clerk shall schedule the appeal for a hearing by the City Council at a meeting, open to the public, within thirty (30) days of the filing of the notice of appeal. The City Clerk shall send notice of the time scheduled for the consideration of the appeal to the appellant at least ten (10) days prior to the hearing. Within thirty (30) days of the appeal hearing, the City Council, by majority vote, shall affirm, modify or reverse the action or decision. Notice of the final decision of the City Council shall be sent to the appellant.

- C. Any ERU adjustment granted shall thereafter be used to calculate the customer's user charges unless a change in the impervious surface area is made or the site is regraded. The adjustment, if granted, shall only apply beginning the first full billing period following the date of the filing for the credit. There shall be no retroactive adjustment for user charges imposed prior to the filing of the initial appeal.

§232-10 BILLING

- A. The City Council shall establish billing procedures and may bill charges on the same invoice as water and sewer charges, or may send separate invoices where the parcel being charged does not have water and sewer service, or for multi-family or condominium parcels where there are multiple water meters for a single parcel.
- B. Interest on late payments may be charged not to exceed 1.0% per month.
- C. On October 15 of each year, the City Treasurer shall cause a notice to be mailed or delivered to the owner or occupant of any parcel for which Stormwater Utility Charges have not been paid in accordance with Utility requirements, plus any interest due. All balances in arrears on November 1 of each year shall become a lien on the parcel and shall be inserted on the tax rolls for collection in accordance with Wis. Stats. §66.0809(3) as amended.

§232-11 ANNUAL BUDGET; ENTERPRISE FUND

The Stormwater Utility shall prepare an annual budget which shall separately account for the revenue and expense of the Stormwater Utility. Stormwater Utility expenses shall include all operation and maintenance costs, cost of borrowing, planning costs and other costs related to the operation of the Stormwater Utility. The budget is subject to approval by the City Council. Stormwater Charges collected shall be deposited in the Stormwater Utility enterprise fund and shall be used for no other purpose. Any excess of revenues over expenditures in a year shall be retained in the enterprise fund and used for Stormwater Utility expenses in subsequent years.

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation.

Atty. Brantmeier indicated that he had requested that Public Works Committee be changed to reference the City's Streets Committee.

Ald. Peachey then discussed the availability of credits and if the Utility was subject to a yearly audit.

Administrator Freitag indicated that credits would be available and that the minimum charge would never be lower than one ERU. He also noted that the Utility would be audited annually.

Ald. Beyer questioned if notices were sent to the institutions.

Administrator Freitag indicated that about two months ago a public meeting was held (by invitation) for all institutions and twenty-five of the largest stakeholders. He stated that not many showed for the meeting, but that the School District was present.

Ald. Peachey asked what concerns were raised at the meeting.

Administrator Freitag indicated that the concerns basically fell into two categories: the cost and the timing of the charge.

Ald. Oppermann stated that he was present at the stakeholder meeting and that his perception was the same as Administrator Freitag. He stated that the School and the County were very concerned regarding the charge as they are also bound by levy limits. He stated that he felt that the group wasn't eager to pay the charge, but they understood that this was a more equitable way to recognize costs associated with the City's stormwater infrastructure. Oppermann indicated that he did not feel that anyone was too surprised by the engineering cost estimates.

Ald. Havill stated that he was concerned as a business owner and a homeowner. He stated that he was worried from a business standpoint about potential abuse of the ability to charge for these costs. He stated that he was concerned that the charge is \$40 now, but could balloon upward without legitimacy.

Atty. Brantmeier explained that the methodology for charging for any user charge (which this is not) or this type of fee is that it must have a needs assessment. The assessment indicates how much you can rationally charge for a service.

Warren Meyers stated that the basis for the actual charge is mathematical and that the actual ERU charge must be set by the Council. He further stated that the ERU charge is directly associated with the Stormwater Budget for the year, which the Council has direct control of.

Ald. Havill stated that he felt that the City should be very concerned about shifting costs to the commercial and service businesses in the community – because they are a reason that many people come to and stay in the community. He also cautioned that if development is a focus of the community; is the instituting of a fee in the best interest of spurring growth? Havill commented that the commercial and industrial businesses of the community already pay a greater portion of taxes and utilities and that the shifting of more costs to them could be perceived as unfair. He stated that as a homeowner he sees this as a much more equitable way to recognize the costs associated with the stormwater infrastructure. Havill concluded by stating that as a member of the Council and specifically the Finance Committee chairperson he knows that this Utility is vital to the budget and to the completion of many needed stormwater infrastructure issues which have been plaguing the City for years, but have been unbudgeted. He stated that as the City goes forward that he would want them to be cautious not to shift more costs to the commercial and institutional components of the City.

Ald. Peachey asked how the public was going to be notified of the charge. He also questioned the issue of credits and the minimum ERU charge. Peachey also questioned how new construction and additions would be monitored.

It was indicated that it is staff's plan to include a "stuffer" that would go along with the first bill that residents and others in the community would receive which would explain

the charge and the credit system. It was also noted that new construction, etc. would be tracked thru building inspection. And finally it was clarified that no matter how large a home or duplex is that only one ERU charge would be allocated to the property.

Ald. Endl as how many calls staff had taken. City Engineer Ludwig and City Administrator Freitag indicated that they had both taken about half a dozen calls.

Ald. Havill stated that he had taken many calls from the business community and that they were concerned that the charge seems fair now, but what about the future.

Ald. Beyer then questioned where and how the public could get information on how to pursue credits.

City Engineer Ludwig indicated that the City now has a draft manual and that this document will be made available to the public. Ludwig indicated that the credits are somewhat difficult to achieve and that the business/industry/institution would need to exceed stormwater mitigations efforts beyond what the State calls for.

Ald. Oppermann then questioned if the Council was provided a copy of the Credit Manual and if that would be adopted.

It was then noted that adoption of the policy is item number 4 in Resolution No. 58 and that if the Council so chose, it could be removed from the Resolution and acted upon after Council review.

Ald. Beyer, seconded by Ald. Brandel moved to recommend Proposed Ordinance #15-07. On call of the roll, motion carried unanimously.

RESOLUTION SETTING PARAMETERS FOR THE STORMWATER UTILITY

Ald. Brandel introduced Resolution No. 58.

CITY OF JEFFERSON RESOLUTION NO. 58

WHEREAS, the Common Council of the City of Jefferson, WI held a series of public meetings and a public hearing at City Hall at 7:30 p.m. on the 2nd day of October, 2007, for the purpose of hearing all interested persons concerning the creation of a stormwater utility.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Jefferson, as follows:

1. The draft ordinance establishing the above-described utility as Chapter 232 of the City of Jefferson Municipal Code is hereby adopted and approved.

2. That the City shall administer the utility in accordance with the adopted ordinance.
3. That the initial Equivalent Runoff Unit (ERU) charge shall be \$40.00 per year.
4. That the draft credit policy and manual providing a set of written criteria for issuing credits and rebates is hereby adopted and approved.
5. That the City Clerk shall publish this resolution as a Class One Notice.

Ald. Oppermann questioned if anyone else had seen the draft credit policy. After discussion, Ald. Oppermann, seconded by Ald. Beyer moved to remove the adoption and approval of the draft credit policy and manual providing a set of written criteria for issuing credits and rebates. On call of the roll, motion carried unanimously.

It was then discussed that the adoption and approval would take place at the next meeting after the Council has an opportunity to review the policy.

Ald. Brandel, seconded by Ald. Havill moved to recommend Amended Resolution No. 58. On call of the roll, motion carried unanimously.

CONSENT AGENDA

Ald. Peachey introduced Resolution No. 59.

CITY OF JEFFERSON RESOLUTION NO. 59

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for October 2, 2007 is hereby adopted.

The consent agenda for tonight includes:

- ◆ Vouchers Payable for October 2007 in the amount of \$143,679.29 and Payroll Summary for September 14, 2007 in the amount of \$117,028.48.
- ◆ Council Minutes from the Regular and Closed Session Meetings of the September 18, 2007 Common Council Meeting.
- ◆ Licenses as Approved by the Regulatory Committee.
 - ◆ Operator's Licenses
 - ◆ Special Class B Licenses

Ald. Peachey, seconded by Ald. Oppermann moved to recommend Resolution No. 59. On call of the roll, motion carried unanimously. Ald. Endl abstained from the approval of the minutes due to his absence.

RESOLUTION ENDORSING CONTINUED SUPPORT FOR THE JEFFERSON SCHOOL DISTRICT CHARACTER IN ACTION INITIATIVE

Ald. Cross introduced Resolution No. 60.

**CITY OF JEFFERSON
RESOLUTION NO. 60**

WHEREAS, the Jefferson School District character in Action Initiative is presently in its fourth year and has generated positive results among its students and community;

WHEREAS, the School District is an important partner to families and community in the development of good citizens;

WHEREAS, learning is enhanced for all when each individual student and staff member contributes to making the school a place where all feel cared for, respected, and included;

WHEREAS; the character and conduct of students reflects the values of the entire community;

NOW BE IT RESOLVED that “as a continuing partner in the development of the character of our youth” we promise to promote the character traits of Responsibility, Respect, Honesty, Caring, Self-Discipline, Fairness, Perseverance, Courage and Citizenship, in our interactions with others and accept the responsibility of modeling behavior that reflects these traits.

Ald. Brandel indicated that the Character Program would be holding a Walk this Saturday and that all are invited to join in.

Ald. Cross, seconded by Ald. Brandel moved to recommend Resolution No. 60. On call of the roll, motion carried unanimously.

Ald. Peachey, seconded by Ald. Brandel moved to adjourn to Closed Session pursuant to Section 19.85(1)(e) of the Wisconsin State Statutes Related to Competitive Bargaining with the WPPA/JPPA Police Union. On call of the roll, motion carried unanimously.

Ald. Brandel, seconded by Ald. Peachey moved to reconvene to Open Session. On call of the roll, motion carried unanimously.

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR AND MAYOR
TO SIGN LABOR AGREEMENT WITH JEFFERSON PROFESSIONAL
POLICE ASSOCIATION FOR 2005-2007**

Ald. Tully introduced Resolution No. 61.

**CITY OF JEFFERSON
RESOLUTION NO. 61**

BE IT RESOLVED, by the Common Council of Jefferson, Wisconsin that the City Administrator and Mayor are authorized to sign the Collective Bargaining Agreement with Jefferson Professional Police Association for 2008-2010.

Ald. Tully, seconded by Ald. Beyer moved to recommend Resolution No. 60. On call of the roll, motion carried unanimously.

Ald. Tully, seconded by Ald. Beyer moved to adjourn the Tuesday, October 2, 2007 meeting of the Common Council. On call of the roll, motion carried unanimously.

The minutes of the Tuesday, October 2, 2007, meeting of the Common Council are uncorrected. Any corrections made thereto will be noted in the proceedings at which time the minutes are approved.

Please Publish: ASAP

Need an affidavit

Not in the legal section